

**LIBERTY REGIONAL WASTE DISTRICT
BOARD MEETING MINUTES
NOVEMBER 17, 2022**

The LRWD board meeting was called to order by President Steve Knoté @ 7:00 p.m.

Members in attendance were: Marla Cook, Brent Devine, Jeremi Dobbs, Steve Graves and Steve Knoté.

Others present were: Office Manager Kathy May, Superintendent Tim Gibson, Bookkeeper Peg Selvey, Engineer Rick Miller, Attorney Mark Abrell and Mr. & Mrs. Justus Martin.

Mr. Devine made a motion to accept the minutes from last month's meeting as written. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Claims totaling \$134,172.36 were viewed and signed.

Mr. Devine made a motion to accept the claims as written. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mr. Knoté recognized Bookkeeper Peg Selvey for the financial report.

Peg reported the receipts for October 2022 were \$102,913.94 with disbursements of 66,155.14 leaving \$36,758.80 the black.

Peg transferred \$3,675.88 to the sewage works fund.

Year to date is \$1,164,942.53 with disbursements of \$1,094,926.58 leaving \$70,015.95 in the black.

As of today 11-17-22, the billing office has collected \$75,348.04 with disbursements of \$110,592.98 leaving \$35,244.94 in the red. This includes the MSD bill in the amount of \$23,559.99 The next MSD bill will be \$9,593.58

Peg told the Board that she received the contract for Disaster Recovery from Boyce for our software. It is \$289.00 for the year.

Mr. Devine made a motion to pay for the Disaster Recovery contract in the amount of \$289.00. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Peg told the Board that the 2001 Bond issue will be paid off in December 2024. The payment was \$25,492.00 a month in 2022 and will reduce to \$25,420.00 a month in 2023.

Peg told the members to be sure to turn in copies of any extra meetings next month that they attended in 2022 so she could pay them

Mr. Dobbs made a motion to accept the financial report as written. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mr. Knot opened the floor for new business. Mr. Knot told the members that it was time to discuss the salary ordinance.

After some discussion, Mr. Devine made a motion for a 5% raise for employees. Mrs. Cook said she didn't like percentage raises.

Mrs. Cook made a motion to do a \$1500.00 bonus for each employee. Mr. Graves said he would like to visit the percentage raises first, then discuss a bonus. Mrs. Cook & Mr. Devine said they would resend their motions.

The Board decided against a percentage raise.

Mr. Dobbs made a motion to leave the current salary the same. Mr. Graves seconded the motion, 4 ayes, 1 nay by Mr. Knot, motion carried.

Mrs. Cook made a motion to do a \$1500.00 bonus for each employee to be paid with the next payroll period on 11-30-22. Mr. Graves seconded the motion, all ayes, no nays, motion carried.

Mr. Knot recognized Attorney Mark Abrell. Mark told the Board that he would prepare the salary ordinance.

Mr. Knot recognized Engineer Rick Miller. Rick told the Board that the survey crew was doing shots of the manholes. Rick said all the survey would be completed by the end of February, 2023.

Mr. Knot recognized Superintendent Tim Gibson. Tim told the Board that he capped-off Jim & Jill Kinder's line on 11-4-22. Kinder's called on 11-7-22 and paid the bill plus \$367.92 deposit and \$100.00 fee for disconnect and reconnect.

Tim told the Board that he also sent a letter to Jeff & Carla Goss for a past due account and gave them 10 days to pay. The past due is \$1170.19. If we shut-off the service there will be additional costs of \$650.00 to hire a contractor to install a shut-off valve. In the event we shut-off service & they wish to reconnect, there will be a deposit of equal to six months average usage in the amount of \$194.18 bringing the total amount owed to \$2,014.37.

Goss's couldn't attend the meeting, so the Board agreed to accept arrangements, per Tim Gibson, of pay monthly bill plus \$50.00 each month. If they fail to keep their arrangements, we will shut service off and charge \$650.00.

Tim told the Board that the \$38,000.00 pump was installed today at #2 lift station.

Tim said Buckeye Power has serviced all the generators.

Tim told the Board that the blue GMC 2011 truck has problems again. He is going to take it to Sam Pierce for service.

The Board told Tim to start pricing for a new truck. They would like a ¾ ton, HD, diesel, 4- wheel drive and a Boss v-plow.

Mr. Knote recognized Office Manager Kathy May. Mark had already taken care of Kathy's questions about a bankruptcy and tax deed.

Mr. Devine questioned the charges on the claims about charge fees on bank statement. Peg told him it was for fees charged to LRWD for customers who use charge cards to pay bill.

Mr. Dobbs made a motion to charge customers 3% to use their charge or debit cards on walk-in and phone customers starting Jan 1, 2023. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mr. Knote seeing no further business adjourned the meeting.

Liberty Regional Waste District
Kathy May / Office Manager
November 17, 2022
Meeting adjourned @ 9:00 p.m.