

**LIBERTY REGIONAL WASTE DISTRICT
BOARD MEETING MINUTES
DECEMBER 15, 2022**

The LRWD board meeting was called to order by President Steve Knote @ 7:00 p.m.

Members in attendance were: Marla Cook, Brent Devine, Jeremi Dobbs and Steve Knote. Steve Graves was absent.

Others present were: Office Manager Kathy May, Superintendent Tim Gibson, Bookkeeper Peg Selvey, Engineer Rick Miller and Attorney Mark Abrell.

Mr. Dobbs made a motion to accept the minutes from last month's meeting as written. Mr. Devine seconded the motion, all ayes, no nays, motion carried.

Claims totaling \$106,641.81 were viewed and signed.

Mr. Devine made a motion to accept the claims as written. Mr. Dobbs seconded the motion, all ayes, no nays, motion carried.

Mr. Knote recognized Bookkeeper Peg Selvey for the financial report.

Peg reported the receipts for November 2022 were \$91,523.21 with disbursements of \$133,411.05 leaving \$41,887.84 the red.

Year to date is \$1,256,465.74 with disbursements of \$1,228,337.63 leaving \$28,128.11 in the black.

As of today 12-15-22, the billing office has collected \$81,249.97. with disbursements of \$61,965.37 leaving \$19,284.60 in the black. This includes the MSD bill in the amount of \$9,593.58. The next MSD bill will be \$16,152.24.

Peg told the Board that she needs a motion to allow her to pay bills for December through the end of the year.

Mr. Devine made a motion to allow Peg to pay the December bills through the end of the year. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Peg told the Board that the CD matures 12-29-22. She will need a motion to check rates to renew the CD.

Mr. Dobbs made a motion to have Peg check CD rates. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Peg told the Board that the 2001 bond is paying off in New York bank.

Peg told the Board she has Attorney Mark Abrell's contract if they want to retain him as the attorney. Mark left the rates the same and changed the dates.

Mr. Devine made a motion to retain Attorney Mark Abrell and sign the contract. Mr. Dobbs seconded the motion, all ayes, no nays, motion carried.

Peg told the Board she needed a motion to ratify the motion to pay for Tim's desk. The Board voted by email with the members and now Peg needs that motion ratified.

Mr. Devine made a motion to ratify the action to pay for Tim's desk. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Peg asked the Board if they would revisit the decision for the motion last month to charge 3% to use debit or charge cards. She told them that a flat rate would be much easier to manage from a bookkeeper or office stand point. After some discussion, the Board agreed to charge \$3.00 per transaction for all cards.

Mr. Dobbs made a motion to change last month's motion to charge a flat rate of \$3.00 for all debit or credit cards by phone or walk-in customers. Mr. Devine seconded the motion, all ayes, no nays, motion carried.

Peg told the Board that with Mr. Devine leaving the board, she would need a new person to sign checks. Mr. Abrell said Mr. Devine could still sign checks until his replacement is found.

Mr. Knote opened the floor for new business. Mr. Knote seeing no new business, continued on.

Mr. Knote opened the floor for old business. Mr. Knote wanted to extend thanks to Mr. Devine and Mr. Dobbs for serving on our Board. They are both resigning. Mr. Devine is going to serve on the Selma Town Board and Mr. Dobbs is moving out of the district. Mr. Knote told them he really appreciated their service to the community by serving on the board. He told them they would be missed.

Mr. Knote recognized Attorney Mark Abrell. Mark told the Board that he has prepared the salary ordinance, bonus ordinance for 2022, filed necessary papers for Jacqueline Pier bankruptcy and filed a lawsuit against Amanda Sumwalt.

Mr. Knote recognized Engineer Rick Miller. Rick told the Board that the survey crew has half of the manholes finished. We have 650 manholes. Rick said all the survey would be completed by the end of February, 2023.

Mr. Knote recognized Superintendent Tim Gibson. Tim told the Board that on December 7 he had to have Culy come & repair a pump seal at the Keystone lift station.

Mr. Knot recognized Office Manager Kathy May. Kathy told the Board that we have a customer that finally found a leak that was hard to find. It was under his modular home & finally found it after several high-water bills. It went on for 5 months. Kathy asked if we could extend our normal 3 months for leaks to 5 months.

Mrs. Cook made a motion to allow Kathy to adjust the customers leak for a 5-month period. Mr. Devine seconded the motion, all ayes, no nays, motion carried.

Mr. Knot seeing no further business adjourned the meeting.

Liberty Regional Waste District
Kathy May / Office Manager
December 15, 2022
Meeting adjourned @ 8:20 p.m.