

**LIBERTY REGIONAL WASTE DISTRICT
BOARD MEETING MINUTES
OCTOBER 20, 2022**

The LRWD board meeting was called to order by President Steve Knoté @ 7:00 p.m.

Members in attendance were: Marla Cook, Brent Devine and Steve Knoté.
Members Jerimi Dobbs and Steve Graves were absent.

Others present were: Office Manager Kathy May, Superintendent Tim Gibson, Engineer Rick Miller and Attorney Mark Abrell.

Peg Selvey, Bookkeeper called her report in by phone.

Mr. Knoté informed the Board that members Brent Devine and Jerimi Dobbs will remain on the board until 12-31-22. The Town Board will appoint 2 new members.

Mr. Devine made a motion to accept the minutes from last month's meeting as written. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Claims totaling \$81,892.75 were viewed and signed.

Mr. Devine made a motion to accept the claims as written. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mr. Knoté recognized Bookkeeper Peg Selvey for the financial report by phone.

Peg reported the receipts for September 2022 were \$97,366.53 with disbursements of 86,185.42 leaving \$11,181.11 the black.

Peg transferred \$1,118.11 to the sewage works fund.

Year to date is \$1,062,028.59 with disbursements of \$1,028,771.44 leaving \$33,257.15 in the black.

As of today 10-20-22, the billing office has collected \$92,834.48 with disbursements of \$55,612.21 leaving \$37,222.27 in the black. This includes the MSD bill in the amount of \$15,694.08. The next MSD bill will be \$23,559.99.

Peg reminded the Board they need to work on the salary ordinance for next month.

Mr. Devine made a motion to accept the financial report as written. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mr. Knote opened the floor for new business. Mr. Knote turned the discussion over to Engineer Rick Miller. Rick had prepared a contract for the GIS mapping program @ a cost of \$125,000.00 & the Asset Management Program @ a cost of \$35,000.00, for a total of \$160,000.00.

There will be an additional purchase of desktop & online software for around \$8,000.00. There will also be an annual maintenance charge.

Mr. Devine made a motion to accept the proposal for the programs from ms consultants, inc through Engineer Rick Miller. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mr. Knote also voted for the program.

Mr. Knote asked Tim Gibson to prepare a salary ordinance.

Mr. Knote recognized Attorney Mark Abrell. Mark told the Board that he had talked to Engineer Joe Tierney at GRW and told him we hired another engineering firm and requested GRW to release our records to us.

Mr. Knote recognized Engineer Rick Miller. Rick had already presented his report in new business.

Mr. Knote recognized Superintendent Tim Gibson. Tim told the Board that the locating equipment he ordered came in.

Tim had Culy televise the lines at 32 & Country Club where a Casey's Food Mart is going in. Culy found the lateral that they could use over by the doctor's office.

Tim had Culy televise the empty lot at corner of Albany St & Muncie St and also the old pizza building. The fiber optic cut through both lines when they installed their lines a few years ago.

The fiber optic company hired Bart Keesling to fix our lines & Bart also went ahead and reconnected the sewer line at the pizza building and also put in a shut off valve for future use. The work was done on 10-19-22.

We will send owners Larry & Cheyenne Reed a bill for \$1500.00 for reconnect fee.

Tim told the Board he bought a new desk that they approved last month. The desk cost \$1600.00.

Tim also purchased a watch to coordinate with his work phone but he didn't know it would raise the bill \$56.00 dollars. He cancelled the watch.

Tim also purchased a software program for contract writing for a free trial period but he forgot to cancel. It was \$144.00 a year. He cancelled the program.

Mr. Knotte recognized Office Manager Kathy May. Kathy asked the Board if she could write off a past due amount on a property that sold in a tax sale. It had been empty several years. Attorney Mark Abrell said we wouldn't be able to collect from new owner. The property is located @ 205 N CR 800 E. The amount of the write off is \$2,445.07.

Mr. Devine made a motion to write off \$2,445.07 for the property. Mrs. Cook seconded the motion. all ayes., no nays, motion carried.

Kathy asked about a property that sold at 306 S South St. Selma. The owner's mother left owing a bill and the owner or the tenant will not pay the \$314.90 still owed. The Board told Attorney to file a lawsuit against the owner, Amanda Sumwalt.

Tim & Kathy told the Board that Jim & Jill Kinder are behind again on their bill. The Board said to send a 10-day shut-off letter again. If not paid in 10 days, a deposit in the amount of a 6-month average will have to be paid to reconnect plus past due amount.

Kathy told the Board that she was able to establish an average for the property at 6300 E Picadilly to prepare an adjustment that the Board approved in the July 2022 meeting. Kathy was just double checking to see if that agreement was still good. The Board said, yes, it is. The amount of the adjustment was \$1,083.32. The Board said the check has to be in the owner's name of Golden Sky, LLC if they want a check instead of a credit.

Mr. Knotte seeing no further business adjourned the meeting.

Liberty Regional Waste District
Kathy May / Office Manager
October 20, 2022
Meeting adjourned @ 9:13 p.m.