

**LIBERTY REGIONAL WASTE DISTRICT
BOARD MEETING MINUTES
OCTOBER 21, 2021**

The LRWD board meeting was called to order by President Steve Knote @ 7:00 p.m.

Members in attendance were: Brent Devine, Jeremi Dobbs and Steve Knote.
Marla Cook and Mark Dennis were absent.

Others present were: Office Manager Kathy May, Superintendent Tim Gibson and Attorney Mark Abrell. Bookkeeper Peg Selvey and Engineer Rick Miller were absent. Peg joined the meeting by phone and gave her financial report.

Mr. Dobbs made a motion to accept the minutes from last month's meeting as written. Mr. Devine seconded the motion, all ayes, no nays, motion carried.

Claims totaling \$87,157.51 were viewed and signed.

Mr. Dobbs made a motion to accept the claims as written. Mr. Devine seconded the motion, all ayes, no nays, motion carried.

Mr. Knote recognized Bookkeeper Peg Selvey for the financial report by phone.

Peg reported receipts for September 2021 were \$105,085.93 with disbursements of \$79,362.64 leaving \$25,723.29 in the black.
Peg will transfer \$2,572.33 to the Sewage Works Fund.

Year to date receipts were \$1,108,985.38 with disbursements of \$1,001,082.05 leaving \$107,903.33 in the black.

As of today 10-21-21, the billing office has collected \$77,613.10 with disbursements of \$63,078.02 leaving \$14,535.08 in the black. This includes the MSD bill in the amount of \$17,041.17.

Peg told the Board that she will be attending virtual fund and payroll classes on Nov 15 and Nov 19, respectively. The new owners of Boyce/Keystone will be the host of these classes.

Mr. Devine made a motion to accept the financial report. Mr. Dobbs seconded the motion, all ayes, no nays, motion carried.

Mr. Knote opened the floor for new business. Mr. Knote told the members that it was time to discuss the Salary Ordinance for 2022. Mr. Knote presented his feelings to the Board members. He feels that the employees deserve a raise this year, due to the fact that

it has been four (4) years since they have had a raise and it has been a difficult year for everyone and the cost of living has increased. Mr. Knote feels that a five (5) percent raise would be in line for the employees.

Mr. Devine agreed with Mr. Knote that a five (5) percent raise would be good also since it had been a long time since the last raise.

Mr. Dobbs believes that everyone deserves some kind of raise or bonus every year. This shows employees that they are appreciated. However, he feels that five (5) percent is too much. He would rather suggest a three (3) percent raise now and possibly review this again in December and consider a Christmas bonus.

Mr. Devine made a motion to give the employees a three (3) percent raise across the board. Mr. Dobbs seconded the motion, all ayes, no nays, motion carried.

Mr. Knote opened the floor for old business. Mr. Knote told the members that the new online payments through the website, Converge should be up and running soon.

Mr. Knote recognized Attorney Mark Abrell. Mark told the Board that he had submitted the paperwork to quiet the title for the property at 100 S CR 700 E. Kathy has filed a lien against the property in an effort to collect past due sewage charges from 1264 Dakota Street LLC.

Mr. Knote recognized Superintendent Tim Gibson.

Tim told the Board that the Keystone lift station fence is installed. The alarms are working and he needs to call an electrician for the generator.
Tim said the strobe lights for the truck are ordered.

Tim told the board that he cleaned up the red Ford 1992 truck and it runs good. He thinks we should just get a new crane and use that truck.

Tim told the Board that he needs to get some gravel delivered at several different lift stations and the parking lot, but gravel companies won't go to different locations to empty a load. Tim would like to know if it would be okay for him to borrow the Town's dump truck in exchange with the Town if they could borrow the Bobcat occasionally. Tim talked to Town Board President, Tim Smith about this. The Board said Tim Gibson would have to operate the Bobcat for insurance reasons. Tim is already insured at the Town for police job.

Mr. Knote seeing no further business adjourned the meeting.

Liberty Regional Waste District
Kathy May / Office Manager
October 21, 2021
Meeting adjourned @ 9:08 p.m.