

**LIBERTY REGIONAL WASTE DISTRICT
BOARD MEETING MINUTES
NOVEMBER 18, 2021**

The LRWD board meeting was called to order by President Steve Knoté @ 7:00 p.m.

Members in attendance were: Brent Devine, Jeremi Dobbs and Steve Knoté. Marla Cook and Mark Dennis were absent.

Others present were: Office Manager Kathy May, Superintendent Tim Gibson, Attorney Mark Abrell and Bookkeeper Peg Selvey. Engineer Rick Miller was absent due to Covid exposure but available by phone if needed.

Mr. Dobbs made a motion to accept the minutes from last month's meeting as written. Mr. Devine seconded the motion, all ayes, no nays, motion carried.

Claims totaling \$96,943.21 were viewed and signed.

Mr. Devine made a motion to accept the claims as written. Mr. Dobbs seconded the motion, all ayes, no nays, motion carried.

Mr. Knoté recognized Bookkeeper Peg Selvey for the financial report.

Peg reported receipts for October 2021 were \$90,428.60 with disbursements of \$73,674.95 leaving \$16,753.65 in the black.

Peg will transfer \$1,675.37 to the Sewage Works Fund.

Year to date receipts were \$1,199,413.98 with disbursements of \$1,074,757.00 leaving \$124,656.98 in the black.

As of today 11-18-21, the billing office has collected \$93,836.11 with disbursements of \$73,482.43 leaving \$20,353.68 in the black. This includes the MSD bill in the amount of \$30,377.61. The next MSD bill will be \$32,329.77.

Peg told the Board she will be attending some more Keystone classes virtually.

She told the members she will need any APV's for any extra meetings they attended for the year.

Peg told the Board that the Keystone Disaster Fund is due in the amount of \$275.00 for the year. The Disaster Fund is the daily backup of the computer system in case of fire or other disasters.

Mr. Devine made a motion to pay Keystone Consulting the \$275.00 for the Disaster Recovery Fund. Mr. Dobbs seconded the motion, all ayes, no nays, motion carried.

Peg told the Board that the operating fund has over a million dollars in it and she was wondering if they wanted to put some in a CD or some other form with maybe a better interest rate. After much discussion the Board decided to check further at the December meeting. They will check on bond balances and Attorney Mark Abrell suggested they might check into paying off a bond to save interest charges. Mr. Knoté will check with Jennifer Wilson about bond balances and term length conditions.

Mr. Dobbs made a motion to accept the financial report. Mr. Devine seconded the motion, all ayes, no nays, motion carried.

Mr. Knoté opened the floor for new business. Mr. Knoté recognized customer Rudy Berg who owns property at 1006 S Lancaster Rd. Mr. Berg moved to Muncie and would like to disconnect this trailer from the sewage system. He said the heat, electricity and water has already been disconnected. He doesn't plan on ever living there again and will eventually turn it into a small work shop and storage building. He decided he would be money ahead to disconnect, rather than continue to pay a monthly sewage bill. He will probably never reconnect to the sewage.

The Board told Mr. Berg he could disconnect from the system and to call to have the Superintendent inspect the cap off connection before they cover up with dirt.

Mr. Knoté recognized Attorney Mark Abrell. Mark told the Board he had the Salary Ordinance 2021-3 ready for the Board members to sign. The ordinance is for a 3% raise across the board for all employees except for Superintendent Tim Gibson, who just started employment on May 17, 2021. The Board stayed the same along with mileage and cleaning.

Mr. Knoté asked the Board if they were still considering giving the employees a Christmas bonus. Mr. Dobbs suggested they should give a bonus. After discussion they decided they would give all employees including the Superintendent and Bookkeeper.

Mr. Devine made a motion to give employees a year-end Christmas bonus in the amount of \$750.00 to be given on December 15, 2021 pay period in a separate check from the normal pay check. Mr. Dobbs seconded the motion, all ayes, no nays, motion carried.

Mr. Knoté talked by phone to Engineer Rick Miller before the meeting about the Town's east end project. Rick said LRWD needs to check and see what's going on as far as development progress. Rick thinks it's too early for LRWD to get involved. Mr. Knoté said he and another Board member should attend a Town Board meeting to see where they stand on the project.

Mr. Knoté recognized Superintendent Tim Gibson. Tim told the Board that the safety lights have been installed on the truck. Tim said the lawn mower needs to be checked over and tuned up before spring. Tim is still working on finding a crane for the other truck.

Tim told the Board that the property @ 115 S Albany Street has been torn down and sewage has been capped off.

Tim told the Board that Culy has completed the work on Whitney Rd putting in a tap for a new residence.

Mr. Knote recognized Office Manager Kathy May. Kathy told the Board that she is trying to get the new Converge payment system up and running. It has been difficult getting the system flaws ironed out.

Kathy asked the Board what they wanted to do about the balance due on the property @ 115 S Albany St. that was just torn down.

Mr. Abrell said we could file suit against the current owner or file a lien.

After discussion, Mr. Dobbs asked how much was owed. The balance was \$576.43 and all other utilities have been shut-off for almost a year.

Mr. Devine made a motion to write off the \$576.43 as a bad debt. Mr. Dobbs seconded the motion, all ayes, no nays, motion carried.

Mr. Knote seeing no further business adjourned the meeting.

Liberty Regional Waste District
Kathy May / Office Manager
November 18, 2021
Meeting adjourned @ 9:30 p.m.