

**LIBERTY REGIONAL WASTE DISTRICT
BOARD MEETING MINUTES
MARCH 17, 2022**

The LRWD board meeting was called to order by President Steve Knoté @ 7:00 p.m.

Members in attendance were: Marla Cook, Brent Devine, Jeremi Dobbs and Steve Knoté. Steve Graves has been appointed by the County Commissioners to finish the late Mark Dennis's term. Clerk Jennifer Devine came in to swear Mr. Graves into the position.

Others present were: Office Manager Kathy May, Superintendent Tim Gibson, Bookkeeper Peg Selvey and Attorney Mark Abrell. John Rahe was here also.

Engineer Joe Tierney from GRW Engineering was absent.

Mr. Devine made a motion to accept the minutes from last month's meeting as written. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Claims totaling \$90,426.47 were viewed and signed.

Mr. Dobbs made a motion to accept the claims as written. Mr. Devine seconded the motion, all ayes, no nays, motion carried.

Mr. Knoté recognized Bookkeeper Peg Selvey for the financial report.

Peg reported the proposed receipts for February 2022 were estimated because the year-end isn't final. Receipts are \$89,646.73 with disbursements of \$108,531.76 leaving \$18,885.03 in the red.

As of today 3-17-22, the billing office has collected \$85,646.53 with disbursements of \$63,441.74 leaving \$22,204.79 in the black. This includes the MSD bill in the amount of \$22,551.54. The next MSD bill will be \$39,371.49.

Peg reported that the annual reports were submitted and on 2-28-22 Mrs. Cook checked them.

Peg told the Board that the CD matures 3-19-22.

Mr. Dobbs made a motion to allow Peg to take bids and report to the Board and purchase. Mrs. Cook seconded the motion, all ayes, no nays, motion carried. The Board will ratify the motion at next month's meeting.

Peg told the Board that she had finished the depreciation schedule. It is down to 5 million.

Mr. Devine made a motion to accept the financial report as written. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mr. Knote opened the floor for new business. Mr. Knote recognized customer John Rahe. Mr. Rahe would like to disconnect a rental property that he owns @ 700 N Northwood Dr. He plans to tear the house down in April 2022. The Board told Mr. Rahe to call the Superintendent when he was ready to disconnect and tear the house down and he would come and inspect the cap off to make sure it meets LRWD's specifications.

Mr. Knote opened the floor for old business. Mr. Devine asked about a previous discussed issue. He said the Town of Selma is going to bring gravel to spread on the berm along the south side of Jackson St. They would like to borrow the Bobcat.

Mr. Knote recognized Attorney Mark Abrell. Mark told the Board that Dakota Street LLC that owns the property @ 100 S CR 700 E has paid the lien off and we have released the lien. Mark said we probably won't be able to collect the previous owner's money that is owed. The company was Danna LLC and they paid off the lien that we had on them but they still owe \$815.60.

Mr. Knote recognized Superintendent Tim Gibson. Tim told the Board that customer Kenny Richman @ 812 S Pittenger Rd had sewage backup at their house. Tim asked the Board at what point is LRWD responsible and the homeowner's responsibility takeover. Attorney Mark Abrell said the homeowner is responsible from the house to the sewer main.

Tim checked on car washes for the trucks. Crew charges \$17.00 each or \$35.00 for monthly pass. Clancy's charge \$39.00. Tim also told them there is a floor drain in the garage but it doesn't drain well. The Board told Tim to check out the floor drain first and see if it can be fixed, before we buy car wash cards.

Tim asked the Board if Rich should be paid for 4 hours when he is on call, even if he doesn't get called out. Mark Abrell, Mrs. Cook and Mr. Dobbs all said yes, under the Fair Labor Act, an employee must be compensated for hours on call.

Tim asked the Board if he could purchase a Buzz Box Line Exciter to locate forced main lines. If the forced main line has a wire in them this tool locates them. Mr. Dobbs wanted to know if our lines have the wire in them since they are so old. Tim wasn't sure if the lines had the wire. After discussion the Board decided to purchase it for \$2,650.00.

Mr. Devine made a motion to allow Tim to purchase the Buzz Box for \$2,650.00. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.,

Tim told the Board that the garage door opener wasn't working right. The door would open on its own without using the remote. Tim had a repairman out & the capacitor on the opener was burned out. Tim said it would cost \$1000.00 each to replace the openers.

Mr. Devine made a motion to buy the 2 new garage door openers for \$1000.00 each. Mr. Graves seconded the motion, all ayes, no nays, motion carried.

Mr. Knote recognized Office Manager Kathy May. Kathy said customer, Jim & Jill Kinder @ 9904 E Railroad St are behind on their bill again, after we just shut them off in July 2021. They haven't paid since October 2021. The Board told Tim to shut them off again. Mark Abrell said to send them a letter and put a letter on their door.

Kathy also asked about Dan & Rochelle Hensley @ 1111 & 1115 N CR 563 E. They owe \$1,041.88 for both properties. The Board said to send them a letter and allow them until before the next board meeting to pay or we will shut them off.

Mr. Knote seeing no further business adjourned the meeting.

Liberty Regional Waste District
Kathy May / Office Manager
March 17, 2022
Meeting adjourned @ 9:22 p.m.