

**LIBERTY REGIONAL WASTE DISTRICT
BOARD MEETING MINUTES
JANUARY 20, 2022**

The LRWD board meeting was called to order by President Steve Knoté @ 7:00 p.m.

Members in attendance were: Marla Cook, Brent Devine, Jeremi Dobbs and Steve Knoté. Sadly member Mark Dennis passed away in late December and his funeral was January 6.

Others present were: Office Manager Kathy May, Superintendent Tim Gibson, Bookkeeper Peg Selvey, Attorney Mark Abrell, and Engineer Rick Miller.

Mr. Devine made a motion to accept the minutes from last month's meeting as written. Mr. Dobbs seconded the motion, all ayes, no nays, motion carried.

Claims from 12-17-21 to 12-31-21 totaling \$603,507.92 were viewed and signed.
Claims from 1-1-22 to 1-20-22 totaling \$79,718.26 were viewed and signed.

Mr. Devine made a motion to accept the claims as written dated 12-17-21 to 12-31-21. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mr. Dobbs made a motion to accept the claims as written dated 1-1-22 to 1-20-22. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mr. Knoté recognized Bookkeeper Peg Selvey for the financial report.

Peg reported receipts for December 2021 were \$303,093.24 with disbursements of \$406,471.47 leaving \$103,378.23 in the red, plus \$100,000.00 CD leaving \$3,378.23 in the red.

Year to date is \$1,603,613.55 with disbursements of \$1,569,486.26 leaving \$34,127.29 in the black plus \$100,000.00 leaving \$134,127.24 in the black.

As of today 1-20-22, the billing office has collected \$78,891.85 with disbursements of \$75,445.11 leaving \$3,446.74 in the black. This includes the MSD bill in the amount of \$29,558.40. The next MSD bill will be \$47,379.33.

Peg told the Board she had the 100-R filed, the annual report and the debt report are ready but Gateway is not open until Feb 1, 2022 to file.

The CD we purchased in December has an interest rate of .45%.
The W-2's and 1099's are printed and ready to be filed with SSA, IRS and the State.

Peg told the Board that she needs an ordinance to allow her to pay permit fees, grant fees, bonds and payroll if they become due before a meeting.

Mr. Devine made motion to prepare Ordinance 2022-1 to allow Peg to pay permit, grants, bonds and payroll fees that occur before a meeting. Mrs. Cook seconded the motion. all ayes, no nays, motion carried.

Peg told the Board that our license fee for Keystone Consulting for our computer programs is due on Feb 1, in the amount of \$7,370.00. The breakdown of fees are: \$3460.00 for billing, \$1650.00 for Key Fund, \$1650.00 for payroll and \$610.00 Key asset.

Mr. Devine made a motion to pay Keystone Consulting the license fee for yearly maintenance fee of \$7,370.00. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mr. Dobbs made a motion to accept the financial report as written. Mr. Devine seconded the motion, all ayes, no nays, motion carried.

Mr. Knote opened the floor for new business. Mr. Knote told the members that it was time for election of officers.



ELECTION OF OFFICERS

Mr. Devine nominated Mr. Knote for President. No other nominations and Mr. Knote accepted the position of President.

The members decided to appoint the other positions by acclamation and keep the same members appointments.

Mr. Devine made a motion to keep all members in their present appointments. Mr. Dobbs seconded the motion, all ayes, no nays, motion carried.

Mr. Knote recognized Attorney Mark Abrell. Mark told the Board he filed a lawsuit against a property located @ 100 S 700 E. we should be receiving the money soon.

Mark also had his retainer for 2022 if the Board would like to keep him as their attorney. Mr. Devine made a motion to sign Mark Abrell's retainer for 2022. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mr. Knote recognized Engineer Rick Miller. Rick told the Board that he was leaving GRW for another job and he would no longer be our engineer. His new job starts Feb 1st. Rick said he would always be available if we had questions on issues that he would know about. He has been with LRWD for more than 20 years. He was sad to leave us but it is a

decision that he has been thinking about since early this year. The Board wished him well and was saddened that he was leaving.

Mr. Knoté recognized Superintendent Tim Gibson. Tim told the Board that he had MSD clean 8 lift stations for \$1395.80.

Tim said the pump on Country Club Road lift station had to be pulled and replaced and now he doesn't have a spare. He checked with Indiana Pump and it cost \$11,880.00 to repair it and \$10,885.00 for a new one. He can get a Liberty pump for \$8400.00 with a grinder. Rick Miller said the Liberty pump is a good one but just make sure it is comparable to what is in the station now.

Mr. Devine made a motion to buy the Liberty pump if it is the same size and capability as the one we have. Mr. Dobbs seconded the motion, all ayes, no nays, motion carried.

Tim told the Board that Buckeye Power serviced all the generators and the ones @ Whitney Rd, Glenn Hills addition and Jackson St. needed new batteries. They replaced the battery at Whitney Rd.

Tim said Buckeye Power was servicing the #2 lift station and found a mice nest that had caused damage. The charge was \$1871.51.

The Board had asked Tim to check the last 5 years to see how many times Culy had pulled pumps and what it cost, to see if the need was great enough to buy our own crane. Tim said we had paid \$21,374.00 for pulling pumps in the last 5 years. The Board decided we didn't need to purchase one.

Tim reported that the curb stop for the new house on Whitney Road had been installed. They had to go under the road to install it. The original cost was \$6173.00, but Tim told them he thought that was too much, so they reduced it to \$5373.00. We paid this by mistake, so Jerry Highly, the contractor will re-imburse LRWD.

Mr. Knoté recognized Office Manager Kathy May. Kathy told the Board that the new charge payment through the website, Converge system was beginning to get a little easier to use.

Mr. Knoté seeing no further business adjourned the meeting.

Liberty Regional Waste District
Kathy May / Office Manager
January 20, 2022
Meeting adjourned @ 8:15 p.m.