

**LIBERTY REGIONAL WASTE DISTRICT  
BOARD MEETING MINUTES  
SEPTEMBER 16, 2021**

The LRWD board meeting was called to order by President Steve Knote @ 7:00 p.m.

Members in attendance were: Marla Cook, Mark Dennis, Brent Devine, Jeremi Dobbs and Steve Knote.

Others present were: Office Manager Kathy May, Superintendent Tim Gibson, Bookkeeper Peg Selvey, Attorney Mark Abrell and Engineer Rick Miller.

Mr. Dobbs made a motion to accept the minutes from last month's meeting as written. Mr. Devine seconded the motion, all ayes, no nays, motion carried.

Claims totaling \$94,295.82 were viewed and signed.

Mr. Devine made a motion to accept the claims as written. Mr. Dobbs seconded the motion, all ayes, no nays, motion carried.

Mr. Knote recognized Bookkeeper Peg Selvey for the financial report.

Peg reported receipts for August 2021 were \$193,582.70 with disbursements of \$179,305.89 leaving \$14,276.81 in the black.

Peg will transfer \$1,427.68 to the Sewage Works Fund.

Year to date receipts were \$1,003,899.45 with disbursements of \$921,719.41 leaving \$82,180.04 in the black.

As of today 9-16-21, the billing office has collected \$83,616.82 with disbursements of \$68,655.00 leaving \$14,961.82 in the black. This includes the MSD bill in the amount of \$16,119.87.

Peg reminded the Board that they need to be thinking about the salary ordinance, raises and job evaluations. The ordinance needs to be introduced so that it can be passed in the November meeting and signed in December.

Mr. Dennis made a motion to accept the financial report. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

The Board members discussed the salary ordinance and job evaluations. They will continue discussion next month.

Mr. Knoté opened the floor for old business. Mr. Knoté told the members that the Converge pay site is being finalized by Matt Howell and Dale Buffin.

The Board discussed the plans that the Town of Selma has for the East-end Development of a gas station, medical center and liquor store. Engineer Rick Miller told them that he needs more information before he can figure how much updating the lift station needs and also check with Muncie Sanitary to see how much additional flow they can handle.

Mr. Knoté opened floor for new business. No new business to discuss.

Mr. Knoté recognized Attorney Mark Abrell. Mark told the Board that he is still working on the revised employee benefit ordinance waiting on Tim Gibson's insurance benefits to be completed.

Mr. Knoté recognized Engineer Rick Miller. Rick told the Board all he had was already discussed earlier with the East-end project.

Mr. Knoté recognized Superintendent Tim Gibson.

Tim told the Board that the Keystone lift station update is finished. The generator isn't picking up readings but he is getting the alarms.

Tim said the strobe lights for the blue truck are ordered.

The Keystone lift-station needs the fence moved for easier access to the panels. Tim got several quotes, but only one responded.

Hensley Fence (Dan Hensley) submitted a quote of \$1680.00 to move the fence.

Mr. Dobbs made a motion to hire Hensley Fence for \$1680.00. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Tim said the starter went out of the black truck. Tim had Rick Smith come down to the office and look at the truck. Rick got it started and took it to his shop and fixed it. Tim is waiting on a bill for the repair.

Tim told the Board that the fire department called him and wanted to know if LRWD had a Bobcat. A truck and trailer loaded with bales of hay caught fire and they needed to move the bales. Tim called Mr. Knoté to get permission but he wasn't available so he called Mr. Dobbs and he said Tim could use the Bobcat to help the fire department. The Fire Department wants a bill probably for insurance 3<sup>rd</sup> party billing. One of the members said it is usually around \$175.00 an hour to rent A Bobcat.

Tim told the Board that he had been painting lift stations on Jackson St, Neal Rd and the flow meter.

Mr. Knotte recognized Office Manager Kathy May. Kathy told the Board she had sent out thirteen (13) letters trying to collect delinquent bills. Ten (10) customers replied and either paid in full or made arrangements and 3 didn't reply.

Kathy told the Board that Mark Abrell had sent the letter to Indiana Venture Property for the property at 212 N Northwood Dr and Kathy sent the newest owner a letter and she called the office and she will pay what she owes. There is still a balance of \$2,937.37 that was owed by the previous deceased owner before the house sold in a tax sale. Kathy asked if the Board would write off that amount.

Mr. Dennis made a motion to write off the past due balance at 212 N Northwood Dr in the amount of \$2,937.37. Mr. Devine seconded the motion, all ayes, no nays, motion carried.

Mr. Knotte told the members that LRWD didn't receive any money for the 1<sup>st</sup> round of the SWIF disbursement.

Mr. Knotte seeing no further business adjourned the meeting.

Liberty Regional Waste District  
Kathy May / Office Manager  
September 16, 2021  
Meeting adjourned @ 8:50 p.m.