

**LIBERTY REGIONAL WASTE DISTRICT
BOARD MEETING MINUTES
JUNE 17, 2021**

The LRWD board meeting was called to order by President Steve Knote @ 7:00 p.m.

Members in attendance were: Marla Cook, Mark Dennis, Brent Devine, Jeremi Dobbs and Steve Knote.

Others present were: Office Manager Kathy May, Superintendent Tim Gibson, Bookkeeper Peg Selvey, Attorney Mark Abrell and Engineer Rick Miller.

Mr. Devine made a motion to accept the minutes from last month's meeting as written. Mr. Dobbs seconded the motion, all ayes, no nays, motion carried.

Claims totaling \$101,513.60 were viewed and signed.

Mr. Devine made a motion to accept the claims as written. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mr. Knote recognized Bookkeeper Peg Selvey for the financial report.

Peg reported receipts for May 2021 were \$84,393.11 with disbursements of \$85,751.86 leaving \$1,358.75 in the red.

Year to date receipts were \$583,579.35 with disbursements of \$567,977.80 leaving \$15,601.55 in the black.

As of today 6-17-21, the billing office has collected \$83,378.09 with disbursements of \$72,792.43 leaving \$10,585.66 in the black. This includes the MSD bill in the amount of \$32,210.25. The next MSD bill will be \$22,611.30.

Peg told the Board that the SRF bond and interest, the interest is due in the amount of \$38,193.80.

Peg said she needs a resolution for SBOA that shows we are allowed to have Web-Ex meetings.

Peg told the Board that they needed to make a motion to get a charge card for Tim Gibson.

Mr. Dennis made a motion to obtain a charge card with a \$5000.00 limit for Superintendent Tim Gibson. Mr. Devine seconded the motion, all ayes, no nays, motion carried.

Mr. Knote told the Board that the health insurance for Superintendent Tim Gibson was more than we thought because of underwriting costs, so Mr. Knote paid the \$50.62 from his personal account so the policy payment wasn't past due. So, the Board needs to ratify the action so that Steve can be re-imbursed.

Mr. Dobbs made a motion to ratify Mr. Knote's action for personally paying the extra health insurance for the Superintendent in the amount of \$50.62. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mr. Knote opened the floor for old business. Mr. Gibson and Engineer Rick Miller told the Board that JB Electric gave them two (2) quotes for a propane generator for the Keystone lift station. 14 KW 70 amp: \$7,700.00 and 20 KW 100 amp: \$8,550.00. Rick recommends the 20 KW.

Mr. Devine made a motion to purchase the 20 KW propane generator for the Keystone lift station update in the amount of \$8,550.00. Mr. Dennis seconded the motion, all ayes, no nays, motion carried.

Rick said Grant Kissel had all the rest of the Keystone materials delivered to Culy, since they are the company doing the job, Milholin Electric delivered the rack & panel here at LRWD.

Rick Miller said the problem on Whitney Rd, where LRWD drilled through the County's storm drainage tile back in 2005, will need to be fixed by Culy. Culy will lower LRWD's forced 4" main and will cost \$4,288.60. The County is dropping their tile 8" lower and LRWD is dropping our line 24" lower.

Mr. Dennis made a motion to pay Culy Construction \$4,288.60 to lower LRWD's main line on Whitney Rd. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Rick Miller told the Board there is \$100 million dollar grant available to the State of Indiana. The application is due by 7-15-21. He said LRWD should apply and if they received any money, it could be used for various things, such as a parking lot, generators, updating the SCADA system and GIS map. There are no application fees. Rick said there is also another fund SWIF, State Infrastructure Fund.

Mr. Knote told the Board that the INDEED charges that he questioned were valid and we owed the \$362.00.

Mr. Knote opened floor for new business. Mr. Knote reported that Rich Guethlein wants to go back to his regular pay and hours. Mr. Knote appreciates Rich stepping up to help until a new superintendent was hired and helping while new superintendent got acclimated to the job.

Mr. Knotte recognized Attorney Mark Abrell. Mark told the Board that he will finish amending the Employee Benefit resolution after we get all the information next month. Mark will also prepare a loaner agreement for replacement pumps. This would allow the homeowner to use LRWD's loaner pump until they have their own pump repaired.

Mr. Knotte recognized Superintendent Tim Gibson. Tim told the Board that he contacted 3 people to get quotes for Tim Clark's property that supposedly has a drainage problem around Clark's property next to the lift station. There weren't any quotes returned.

Tim told the Board that he had a camera run at Mike Luce's property at 408 N CR 500 E. The problem isn't with our system.

Mr. Knotte recognized Office Manager Kathy May. Kathy told the Board that the homeowner at 9904 E Railroad St still hasn't paid their bill.

Mark Abrell text them and told them the Board said the bill must be paid in full by 6-30-21. If not paid, we will shut-off service to them.

Kathy asked the Board if they would write off an unpaid amount for the property that sold at 1501 N Truitt Rd. HUD has paid all that they will pay. The unpaid amount is \$1,044.19

Mr. Devine made a motion to write off the unpaid amount of \$1,044.19. Mrs. Cook seconded the motion, all ayes, no nays, motion carried,

Mr. Knotte seeing no further business adjourned the meeting.

Liberty Regional Waste District
Kathy May / Office Manager
June 17, , 2021
Meeting adjourned @ 9:13 p.m.