

**LIBERTY REGIONAL WASTE DISTRICT
BOARD MEETING MINUTES
MAY 20, 2021**

The LRWD board meeting was called to order by President Steve Knote @ 7:00 p.m. The meeting was an open meeting.

Members in attendance were: Mark Dennis, Brent Devine, Jeremi Dobbs and Steve Knote.

Member Marla Cook joined by WebEx from Florida.

Others present were: Office Manager Kathy May, Superintendent Tim Gibson, Bookkeeper Peg Selvey, Attorney Mark Abrell, Engineer Rick Miller and Rich Guethlein. Allen Sprunk from Thompson Group Insurance joined by WebEx.

Mr. Dobbs made a motion to accept the minutes from last month's meeting as written. Mr. Devine seconded the motion, all ayes, no nays, motion carried.

Mr. Devine made a motion to accept the minutes from the Special Meeting held on 4-30-21, as written. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Claims totaling \$128,848.61 were viewed and signed.

Mr. Devine made a motion to accept the claims as written. Mr. Dennis seconded the motion, all ayes, no nays, motion carried.

Mr. Knote recognized Bookkeeper Peg Selvey for the financial report.

Peg reported receipts for April 2021 were \$95,456.60 with disbursements of \$103,076.92 leaving \$7,620.32 in the red.

Year to date receipts were \$499,186.24 with disbursements of \$482,225.94 leaving \$16,960.30 in the black.

As of today 5-20-21, the billing office has collected \$78,701.96 with disbursements of \$73,887.53 leaving \$4,814.43 in the black. This includes the MSD bill in the amount of \$32,210.25. The next MSD bill will be \$22,611.30.

Mr. Devine made a motion to accept the financial report. Mr. Dennis seconded the motion, all ayes, no nays, motion carried.

Mr. Knote told the Board they needed to discuss benefits for the Superintendent.

Mr. Dobbs made a motion to accept dental and vision insurance as per exhibit. Mr. Devine seconded the motion, all ayes, no nays, motion carried.

The health insurance is Anthem Enhanced Choice with \$2500.00 deductible and \$5000.00 out of pocket @ \$397.66 a month.

Mr. Devine made a motion to accept the insurance as written. Mr. Dennis seconded the motion, all ayes, no nays, motion carried.

Mr. Knot recognized Attorney Mark Abrell. Mark told the Board that he will amend the salary ordinance to reflect the Superintendent's salary. The Ordinance will be 2021-3 and the Superintendent's salary is \$52,000.00.

Mr. Devine made a motion to approve the amended Salary Ordinance 2021-3. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mark told the Board that the Resolution for employee benefits remains the same except that he added Tim Gibson and the dental and vision benefits for him.

Mr. Devine made a motion to accept the added changes to the Benefit Resolution. Mr. Dennis seconded the motion, all ayes, no nays, motion carried.

Mark told the Board that SBOA wants LRWD to amend the Resolution 2021-3 to create a policy setting the threshold for the value of capital assets to be included in inventory.

Mr. Devine made a motion to set the value threshold for a Capital Asset of the District to be included in the District's Inventory of Capital Assets shall be Five Hundred Dollars (\$500.00). Mr. Dennis seconded the motion, all ayes, no nays, motion carried.

Mr. Knot is contesting the INDEED.com charges, the company we used to advertise for superintendent's position. Mr. Knot said that isn't the amount he was quoted when he contacted them. The bill is due June 3rd, 2021.

Mr. Dobbs made a motion to pay INDEED subject to first pursuing a protest of any unwarranted charges. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

The Board agreed to keep Rich Guethlein's pay the same until Tim Gibson gets acclimated to the superintendent's job.

Mr. Knot recognized Engineer Rick Miller. Rick told the Board that Jay from Center Pointe gas company gave a quote of \$42,000.00 to run a gas line for a generator at the Keystone lift station update. So, Rick suggested that we should go with propane as our fuel for the generator. A 500-gallon propane tank would probably work or maybe even a 250 - gallon tank. Donahue Gas will check it every month and fill if needed and bill us per Mr. Devine.

Rick said AEP will move a pole that's in the way of the Keystone Lift Station. The pole is being moved for safety reasons.

Rick told the Board he is waiting on the rails for the control panel for the Keystone lift station.

Rick told the Board that when LRWD put the system in on Whitney Road in 2005, the contractors must have run our lines through a county drainage tile in front of 2501 S Whitney Rd. Pritchard backhoe company is installing new drainage tile for Delaware County and LRWD will probably have to move our 4" forced main line. Rick is hoping we can come up with another option, because otherwise it is going to be very expensive to move our line.

Mr. Knote recognized Superintendent Tim Gibson. Tim presented the members with a partial inventory list of equipment. He reported that the Jackson St generator isn't working. He will call Buckeye Power. The automatic transfer switch went out & it is less than a year old.

Tim said the fog rod on #3 lift station is working but it has a short in it. He will call BBC Pump.

The transmission in the 2011 GMC pickup truck isn't working right, it will hardly go forward. Tim called Nye's Wrecker Service and had the truck towed to Stoops for them to check it out.

Mr. Knote forgot to recognize Office Manager Kathy May and adjourned the meeting. He then realized it. Kathy asked the Board if they had decided what to do about Rodney Garringer's pump repair charge. Mr. Garringer's pump quit working about 3 weeks after being rebuilt. He had to call E-One and they charged a huge amount to repair. The Board advised Kathy not to charge him.

The Board briefly discussed whether to continue repairing pumps like Jerry Zearbaugh did or just loan a pump until a customer can get someone to repair their own pump.

Mr. Knote seeing no further business adjourned the meeting.

Liberty Regional Waste District
Kathy May / Office Manager
May 20, 2021
Meeting adjourned @ 8:29 p.m.