

**LIBERTY REGIONAL WASTE DISTRICT
SPECIAL MEETING MINUTES
APRIL 30, 2021**

The LRWD special meeting was held remotely by WebEx and called to order by President Steve Knote @ 1:00 p.m.

The meeting was open to the public. The purpose of the meeting was to consider making an offer of employment to a candidate for the position of Superintendent of the Liberty Regional Waste District.

Those joining in the meeting were Board members Marla Cook, Mark Dennis, Brent Devine, Jeremi Dobbs, Steve Knote and also Attorney Mark Abrell, Kathy May, Rich Guethlein and Debbie Reinke.

Mr. Dobbs made a motion to make a formal hiring offer to Tim Gibson as Superintendent of Liberty Regional Waste District with a salary of \$52,00.00 yearly, with health insurance. Mrs. Cook seconded the motion.

Vote by roll call, Mrs. Cook yes, Mr. Dennis no, Mr. Devine yes, Mr. Dobbs yes and Mr. Knote yes, 4 ayes, 1 nay, motion carried.

Mr. Knote adjourned the meeting.

Liberty Regional Waste District
Kathy May / Office Manager
April 30, 2021
Meeting adjourned @ 1:15 p.m.

**LIBERTY REGIONAL WASTE DISTRICT
BOARD MEETING MINUTES
APRIL 15, 2021**

The LRWD board meeting was called to order by President Steve Knoté @ 7:00 p.m. The meeting was an open meeting.

Members in attendance were: Marla Cook, Mark Dennis, Brent Devine, Jeremi Dobbs and Steve Knoté.

Others present were: Office Manager Kathy May, Bookkeeper Peg Selvey, Attorney Mark Abrell, Engineer Rick Miller, Rich Guethlein, Kevin Bergan and Allen Sprunk from Thompson Group Insurance.

Mr. Devine made a motion to accept the minutes from last month's meeting as written. Mr. Dennis seconded the motion, all ayes, no nays, motion carried.

Claims totaling \$217,161.49 were viewed and signed.

Mr. Dennis made a motion to accept the claims as written. Mr. Devine seconded the motion, all ayes, no nays, motion carried.

Mr. Knoté recognized Bookkeeper Peg Selvey for the financial report.

Peg reported receipts for March 2021 were \$203,412.70 with disbursements of \$214,886.43 leaving \$11,473.73 in the red.

Year to date receipts were \$403,729.64 with disbursements of \$379,149.02 leaving \$24,580.62 in the black.

As of today 4-15-21, the billing office has collected \$73,200.57 with disbursements of \$91,942.86 leaving \$18,742.29 in the red. This includes the MSD bill in the amount of \$30,420.92.

Peg told the Board that the ditch assessment for taxes is \$350.00

Mr. Devine made a motion to accept the financial report. Mr. Dennis seconded the motion, all ayes, no nays, motion carried.

Mr. Knoté opened the floor for new business.

Mr. Knoté introduced Allen Sprunk from the Thompson Group Insurance. Mr. Sprunk presented several different options for health insurance for new full-time employees. The requirements for a group insurance plan are: date of birth, whether you use tobacco, zip

code and gender. Employee benefits for medical insurance for a group plan requires 50% of the premium must be paid by LRWD for the employee. The Board will look over the information that Mr. Sprunk gave them and contact him if they decide to go with his company.

Mr. Dobbs said LRWD must offer health insurance to hire a full-time superintendent.

Mr. Knote said they needed an agreement with Rich Guethlein to fill in for the superintendent until a new person is hired.

Mr. Devine made a motion to prepare an agreement with Rich Guethlein to fill in for superintendent. Mr. Dennis seconded the motion, all ayes, no nays, motion carried.

Mr. Knote opened the floor for old business.

Mr. Knote recognized Kevin Bergan. Kevin has provided the diesel tank for LRWD for many years and he & Jerry Zearbaugh had an agreement that Kevin would provide the storage tank and LRWD would purchase the diesel fuel for generators and the trucks. Kevin says his company can no longer furnish the tanks because of insurance coverage. He is willing to sell the diesel storage tank to LRWD for \$1200.00. Kevin said a new tank would cost \$3,114.98. Kevin said the insurance company suggested putting up barriers & no smoking signs in front of the tank to prevent someone from hitting it.

Mr. Devine made a motion to buy the diesel tank from Kevin Bergan for \$1200.00. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

The Board said they would still like to purchase fuel from Kevin. Kevin said he would be glad to continue to sell them the fuel.

Kevin said they could check with Bart Keesling for the concrete barriers.

Mr. Knote recognized Attorney Mark Abrell. Mark told the Board that he had corresponded with Mr. Sarig about the money still owed when he sold his apartment units. Mark gave him until June 3rd, 2021 to pay or follow through with the lawsuit. Mark asked the Board if they wanted him to offer Mr. Sarig a settlement agreement and keep the check that Sarig had sent and reduce his attorney fees.

Mrs. Cook made a motion to accept Sarig's check in the amount of \$2,195.41 and dismiss all claims. Mr. Devine seconded the motion, all ayes, no nays, motion carried.

Mark said Jennifer Wilson got a spreadsheet of rates from MSD. It shows the number of employees at the treatment plant, to establish a base line for us to check on charges that they may charge in the future, and to make sure we are responsible for said charges. We pay no administrative costs. The only administrative costs we pay are for the operation of the interceptor. We also pay 6% of the treatment plant costs and no administrative costs.

Mark said he needed to change Peg Selvey's job description to 29 hours instead of 30 hours.

Mr. Knote recognized Engineer Rick Miller. Rick told the Board that he was waiting for all the deliveries for the Keystone lift station.

Rick will also check on the new plan for delivery of the 811 locates we receive. We receive the locates by fax right now and they may change to email.

Peg asked Mr. Knote about a charge on our charge card for INDEED, listing agent for employment in the amount of \$200.28.

Mr. Dennis made a motion to pay the INDEED charge in the amount of \$200.28. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mr. Knote recognized Office Manager Kathy May. Kathy told the Board that she had nothing to report.

Mr. Knote seeing no further business adjourned the meeting.

Liberty Regional Waste District
Kathy May / Office Manager
April 15, 2021
Meeting adjourned @ 9:20 p.m.