

**LIBERTY REGIONAL WASTE DISTRICT
BOARD MEETING MINUTES
JANUARY 21, 2021**

The LRWD board meeting was called to order by President Steve Knote @ 7:00 p.m. The meeting was held by Webex.

Members participating were: Marla Cook, Brent Devine, Mark Dennis, Jeremi Dobbs, and Steve Knote.

Steve Graves resigned from the Board in early January 2021.

The two new Board members are Jeremi Dobbs replacing Steve Knote and Mark Dennis replacing Steve Graves.

The Liberty Township Trustee Brian Dudley appointed Steve Knote to replace Bruce Reinke who resigned in December 2020.

Others participating was: Office Manager Kathy May, Superintendent Jerry Zearbaugh, Bookkeeper Peg Selvey, Attorney Mark Abrell, Engineer Rick Miller, Grant Kissel from Indiana Pump Works and customer Shane Franks.

Mr. Devine made a motion to accept the minutes from last month's meeting as written. Mrs. Cook seconded the motion, vote by roll call, motion carried.

Claims totaling \$495,555.81 dated 12-18-20 to 12-31-20 and \$80,692.45 dated 1-1-21 to 1-21-21 were viewed and signed. This includes \$265,884.55 bond payment at the end of the year.

Mr. Devine made a motion to accept the claims as written for 12-18-20 to 12-31-20. Mrs. Cook seconded the motion, vote by roll call, motion carried.

Mr. Devine made a motion to accept the claims as written for 1-1-21 to 1-21-21. Mrs. Cook seconded the motion, vote by roll call, motion carried.

Mr. Knote recognized Bookkeeper Peg Selvey for the financial report.

Peg reported receipts for December 2020 were \$299,467.41 with disbursements of \$310,079.10 leaving \$10,611.69 in the red.

The year-to-date amount is \$1,917,928.85 with disbursements of \$1,710,644.86 leaving \$207,283.99 in the black.

As of today, 1-21-21 the billing office has collected \$96,956.42 with disbursements of \$73,796.70 leaving \$23,159.72 in the black. This includes the MSD bill in the amount of \$25,325.40.

AE Boyce Keystone contract for our license for computer programs is on the docket for \$6,790.00. Mr. Knoté will need to sign this contract.

Mr. Devine made a motion to pay AE Boyce Keystone for the program license in the amount of \$6,790.00. Mrs. Cook seconded the motion, vote by roll call, motion carried.

Peg asked if any Board members would like to view the annual reports before she submits them. The report is due 3-1-21. Mrs. Cook said she would like to view them.

Peg mailed the 100-R report to SBOA on 1-27-20. It was due 1-31-20. The 100-R report is a list of all the employees and their salaries and goes to State Board of Accounts.

Peg would like to have the ordinance that will allow her to pay bills in advance of the monthly meetings.

Mrs. Cook made a motion to adopt Ordinance 2021-2 to allow Peg to pay bills in advance. Mr. Devine seconded the motion, vote by roll call, motion carried.

Mr. Devine made a motion to approve the financial report. Mrs. Cook seconded the motion, vote by roll call, motion carried.

Mr. Knoté opened the floor for new business. He told the Board that it was time for election of officers.

ELECTION OF OFFICERS FOR 2021

Mr. Devine nominated Mr. Knoté for President. There were no other nominations, nominations closed. Mr. Knoté accepted the office of President.

Mr. Knoté nominated Mr. Devine for Vice-President. There were no other nominations, nominations closed. Mr. Devine accepted the office of Vice-President.

Mr. Knoté nominated Mr. Dobbs for Secretary. There were no other nominations, nominations closed. Mr. Dobbs accepted the office of Secretary.

Mr. Knoté nominated Mrs. Cook for Treasurer. There were no other nominations, nominations closed. Mrs. Cook accepted the office of Treasurer.

Mr. Knoté recognized customer Shane Franks. Mr. Franks told the Board that he purchased a house @ 10400 E. Jackson St. Mr. Franks said the house isn't livable and he

is remodeling it and it will be a \$200,000.00 house when he is finished. He is asking the Board to waive the sewage billing for six (6) months. He purchased it in October 2020, but he said do to COVID 19, lumber and supplies are in short supply.

Mr. Devine made a motion to suspend billing until April 2021 and then revisit Mr. Franks progress. Mrs. Cook seconded the motion, vote by roll call, motion carried.

Mr. Knot recognized Attorney Mark Abrell. Mark told the Board that he was working to organize a benefit summary for the employees and vacation schedule. Mrs. Cook is also working on this.

Mark told the Board that the duplex units that Mr. Sarig owned, actually had seven (7) owners. Mark gave Mr. Sarig until 2-1-21 to pay or he will file suit.

Mark contacted Attorney Josh Brown from MSD for Jennifer Wilson but Jennifer hasn't heard back from him.

Mark said there is no new news from IURC.

Mr. Knot recognized Engineer Rick Miller. Rick told the Board that last Thursday that he and Jerry, Grant Kissel and Mark Ramsey met at the Keystone lift station to discuss the plan for updating it and replacing the pumps.

Rick wants to double check everything before they move forward with the update.

Mr. Knot recognized Superintendent Jerry Zearbaugh. Jerry told the Board that #2 pump at Pittenger Rd lift station had a severe clog between the impeller and wear ring. He had the pump pulled and installed new wear ring and impeller.

Mr. Knot recognized Kathy May. Kathy told the Board that customer Thomas Wurster sent a letter and said he had a leak in one of his triplex units. It leaked for a year, but the Water Company finally went back and adjusted his bill for the whole year. I am assuming it must have been on the Water Company side or they wouldn't have adjusted. My question for the Board, is, do we adjust like we usually do when the Water Company does? The amount of credit would be \$997.10 for 108 S. Keystone Circle.

Mr. Devine made a motion to adjust Mr. Wurster's account at 108 S. Keystone Circle. Mrs. Cook seconded the motion, vote by roll call, motion carried.

Mr. Knot asked if Cindy Routh paid her bill? She hasn't paid as of today.

Mr. Knot seeing no further business adjourned the meeting.

Liberty Regional Waste District
Kathy May / Office Manager
January 21, 2021
Meeting adjourned @ 8:35 p.m.