

**LIBERTY REGIONAL WASTE DISTRICT
BOARD MEETING MINUTES
NOVEMBER 19, 2020**

The LRWD board meeting was called to order by President Steve Knote @ 7:00 p.m. The meeting was held by Webex.

Members participating were: Marla Cook, Brent Devine, Steve Graves, Steve Knote and Bruce Reinke.

Others participating was: Office Manager Kathy May, Superintendent Jerry Zearbaugh, Bookkeeper Peg Selvey, Attorney Mark Abrell, Engineer Rick Miller and Grant Kissel from Indiana Pump Works.

Mr. Devine made a motion to accept the minutes from last month's meeting as written. Mr. Reinke seconded the motion, vote by roll call, motion carried.

Claims totaling \$85,006.60 were viewed and signed.

Mr. Devine made a motion to accept the claims as written. Mr. Reinke seconded the motion, vote by roll call, motion carried.

Mr. Knote recognized Peg Selvey, Bookkeeper, for the financial report. Peg reported receipts for October 2020 were \$135,610.88 with disbursements of \$78,919.17 leaving \$56,691.71 in the black.
Peg deposited \$5,669.17 in the Sewage Works fund.

The year to date amount is \$1,523,766.02 with disbursements of \$1,330,126.15 leaving \$193,639.87 in the black.

As of today, 11-19-20 the billing office has collected \$83,740.49 with disbursements of \$60,882.89 leaving \$22,857.60 in the black. The MSD bill is \$14,506.74 minus the credit from MSD of \$924.34 leaving \$13,582.40 owing.

Peg told the Board she needs APV's from members for extra meetings they have attended.

Peg also is completing the SBOA form for depreciation on capital assets.

Mr. Devine made a motion to approve the financial report. Mrs. Cook seconded the motion, vote by roll call, motion carried.

Mr. Knote opened the floor for new business. Mr. Knote said he was holding an executive meeting on Monday 11-23-20 @ 6:30 p.m. to discuss the salary ordinance and a budgetary plan for 2021.

Mr. Knot recognized Attorney Mark Abrell. Mark said MSD filed a complaint report with IURC to change the ordinance to expand their territory. They are not claiming any of LRWD'S territory. Delaware Regional Wastewater is appealing the ordinance to keep MSD from taking their territory.

Mark told the Board that Amnon Sarig sold 24 units in Keystone Circle. The title company didn't call for sewage pay-off. Mr. Sarig owes for the 2 months that we run behind from the water company. He refuses to pay this, he says the new owner owes it. The amount is \$2,195.33.

Mr. Graves suggested we cut our losses and write it off.

Mark said if we file suit, we would possibly have to pay court costs and Kathy's time if she has to attend court.

Mrs. Cook says to sue him.

Mark said he will send Mr. Sarig a letter stating that we are going to file suit against him.

Mark said Jennifer Wilson is requesting a data request from MSD so she can back check and make sure everything is in agreement with the contract. Josh Brown is the attorney for MSD.

Mr. Knot recognized Engineer Rick Miller. Rick and Grant Kissel from Indiana Pump Works has been working with Jerry concerning the lift station at Pittenger Road. Jerry has to keep unclogging this pump because the renters have been putting so much stuff down the drain that clogs it up. Rick and Grant are suggesting a chopper pump that would take care of everything and would not have clogs. The new pump would cost \$6,475.00.

Mr. Graves said we should concentrate on upgrading the system since we aren't paying MSD so much. We need to be pro-active and do repairs and upgrades.

Mr. Graves made a motion to buy the new pump for \$6,475.00. Mr. Devine seconded the motion, vote by roll call, motion carried.

Mr. Knot recognized Superintendent Jerry Zearbaugh. Jerry told the Board that we have been informed that Windows 2010 will be obsolete at the end of the year and the business office should upgrade to Windows 2019. We have a quote from Logitec in the amount of \$674.97 and are asking the Board for approval.

Mr. Devine made a motion to purchase the upgrade to Windows 2019. Mrs. Cook seconded the motion, vote by roll call, motion carried.

Jerry told the Board that we are having clogging issues at the Keystone lift station. Culy removed a clog 10-21-20 then used their vac-truck to clean the wet well on 10-26-20. As of today, we have another clog in pump #1 and are awaiting assistance from Culy. Jerry thinks we are in need of a chopper type pump at this location and perhaps a lift station

upgrade. Jerry is asking Board approval to have Rick Miller confer with Indiana Pump Works to find a solution to this issue and make a report as soon as possible.

Mr. Devine made a motion to have Rick Miller and Indiana Pump Works to make a report for a solution for Keystone Circle lift-station. Mrs. Cook seconded the motion, vote by roll call, motion carried.

The remainder of Jerry's notes are attached.

Mr. Knote recognized Kathy May. Kathy reported that Jim & Jill Kinder had paid their bill in full in accordance with the arrangements they made.

Kathy along with Mr. Knote said that Jeff and Carla Goss have asked to make special arrangements to catch their bill up to current status. The Goss's have presented us with a proposal of arrangements. Mr. Devine said as long as they keep their arrangements, we will accept their proposal.

Mr. Graves said we should shut-off.

Mrs. Cook said we should have those arrangements in writing. We should revisit their progress in 6 months to see if the arrangements have been kept. Attorney Mark Abrell will prepare a formal arrangement letter outlining the agreement.

Mr. Knote announced that member Bruce Reinke will be resigning at the end of December 2020. We regret losing him as a member but respect his wishes. Thanks to Bruce for serving on the board.

Mr. Knote seeing no further business adjourned the meeting.

Liberty Regional Waste District
Kathy May / Office Manager
November 19, 2020
Meeting adjourned @ 9:05 p.m.

Notes for LRWD Board Meeting

November 19, 2020

1. In August we had a control board fail in our Jackson Street Automatic Transfer Switch for the generator. Buckeye Power replaced it and sent us an invoice for \$2716.44, which we paid under protest because that board was replaced about 15 months prior to this. We have heard from the service manager at Buckeye Power that we will be receiving a refund of \$2009.94, which is the cost of the printed circuit board.
1. 2. We have been informed that Windows 2010 will be obsolete at the end of this year and the Business Office should upgrade to Windows 2019. We have a quote from Logitech in the amount of \$674.97 and are asking Board approval.

Yes OR No

2. We are having an issue with pump #1 getting clogged at our Pittenger Road Lift Station. The clog is always between the wear ring and the impeller and usually on pump #1 only because it is the closest to the invert. #1 pump has been had a clog removed from it 8 times since it was installed in 2011. We have replaced the original impeller with a ceramic coated impeller along with a stainless-steel wear ring which worked great for a longer time but we still get the clogs after normal wear. We have asked Grant Kissel from Indiana Pump Works to find a solution to this issue. After Grant obtained the engineering data from our engineer Rick Miller a replacement pump has been identified. It is a Liberty Pump made in USA and the quoted price is \$6475.00. This also comes with an 18 month warranty. We are asking Board approval to purchase this pump?

Yes OR No

3. We are have more clogging issues at our Keystone Circle lift station. Culy removed a clog on October 21st, then used their VAC truck to clean the wet well on October 26th. As of today we have another clog in pump #1 and are awaiting assistance from Culy. In my opinion, we are in need of a chopper

type of pump at this location and perhaps a lift station up-grade. Keystone Circle uses single phase pumps and has a 3" output port. There is no valve box in this installation which would make bypass pumping impossible.

We are asking Board approval that our engineer Rick Miller confer with Indiana Pump Works to find a solution to this issue and make a report as soon as possible.

Yes XX OR No _____

- 4. On November 16th, we had Culy bring their VAC truck to remove the buildup from the wet-wells at Hyde Park, Country Club Road, Truitt Road, and Northwood. After seeing the amount of contamination in these wet-wells we are planning to schedule annual cleaning of all our lift stations and are planning on at least 4 per month.**

Submitted,

Jerry D Zearbaugh, Supt.