

**LIBERTY REGIONAL WASTE DISTRICT
BOARD MEETING MINUTES
MAY 21, 2020**

The LRWD board meeting was called to order by President Steve Knoté @ 7:00 p.m. The meeting was held by WebEx, remotely, due to COVID 19 and social distancing.

Members participating were: Marla Cook, Brent Devine, Steve Graves, Steve Knoté and Bruce Reinke.

Others participating were: Attorney David Carnes, representing Tyler Ridge, owner of Bailey's Place, Office Manager Kathy May, Superintendent Jerry Zearbaugh, Bookkeeper Peg Selvey and Attorney Mark Abrell, and Engineer Rick Miller.

Mr. Knoté recognized Attorney David Carnes. Mr. Carnes told the Board that Mr. Ridge is asking LRWD to pay for the vac truck he hired to install the sewage tap at Bailey's Place in the amount of \$3068.00. Engineer Rick Miller said he would take another look at this. Mr. Devine said he doesn't think LRWD has a responsibility in this matter.

Mr. Devine made a motion to accept the minutes from last month's meeting as written Mr. Graves seconded the motion, vote by roll call, motion carried.

Claims totaling \$144,360.23 were viewed and signed.

Mr. Reinke made a motion to accept the claims as written. Mr. Graves seconded the motion, vote by roll call, motion carried.

Mr. Knoté recognized Peg Selvey, Bookkeeper, for the financial report. Peg reported receipts for April 2020 were \$143,969.15 with disbursements of \$138,248.53 leaving \$5,720.62 in the black.

Peg deposited \$572.06 into the sewage works fund.

The year to date amount is \$544,036.23 with disbursements of \$569,995.34 leaving \$25,959.11 in the red.

As of today 4-21-20 the billing office has collected \$113,748.98 and Peg re-imbursed LRWD \$7.08 for a late fee on a bill, making the collected amount \$113,756.06 with disbursements of \$119,396.75 leaving \$5,640.69 in the red.

This includes the MSD bill for \$115,047.79 for March 2020. Attorney Mark Abrell told Peg to pay the bill with a rate of \$2.49 per hundred cubic feet in the amount of \$51,249.69.

The next bill will be \$39,409.50 for April 2020. Mark told Peg to pay \$17,554.50 @ the \$2.49 rate for now.

Peg told the Board that we received the bill for the 2018 & 2019 Audit in the amount of \$9,448.00 for 13.26 days.

Mr. Reinke made a motion to approve the financial report. Mrs. Cook seconded the motion, vote by roll call, motion carried.

Mr. Knote recognized Attorney Mark Abrell. Mark told the Board that MSD & Delaware Regional went to appeals court over the territorial rights. MSD said they would stay out of our territory.

Mark said he was trying to get the contract portion of the lawsuit worked out. Mark asked the Board if they would agree to rate change to be retroactive to February 2020 and the \$100,000.00 credit applies over a 20 year period.

Mr. Devine made a motion to approve the contract and settlement of the lawsuit with MSD where the calculated rate previously has the amount of PILOT (payment in lieu of taxes) and using 2019 actual numbers starting with the billing payable in February 2020. Any over-payment made shall be added to \$100,000.00 and be paid as a credit against future billings over a period of 20 years, The approval is subject to legal counsel of both boards preparing an acceptable written contract within 60 days and our rate consultant, Jennifer Wilson, confirming the actual numbers being used are accurate. Mr. Reinke seconded the motion, vote by roll call, motion carried.

Mark told the Board we need to have a rate hearing at an open meeting. Maybe we can possibly have our June meeting in the garage.

Mr. Knote recognized Engineer Rick Miller. Rick told the Board that the culvert work at the lift station on 32 was finished. The drive isn't finished yet & Rick said gravel wouldn't be a good fix. He said gravel would just wash out in a heavy rain. Rick said asphalt pavement would be best.

Mr. Knote recognized Superintendent Jerry Zearbaugh. Jerry told the Board that he recently discovered several issues with infiltration at Ironwood Estates. Jerry emailed a picture to Board President along with a quote from Culy Contracting in the amount of \$5900.00 for the repairs. The quote was accepted by the Board members for the repairs and will be approved at this meeting. The repairs were made on 5-7-20.

Mr. Devine made a motion to pay \$5900.00 for repairs at Ironwood Estates. Mrs. Cook seconded the motion, vote by roll call, motion carried.

The remainder of Jerry's minutes are attached.

Mr. Knotte recognized Kathy May. Kathy asked the Board if we are charging the \$2.00 on phone-in charges and monthly penalties this month.

Mr. Devine made a motion to suspend the \$2.00 and the penalties until the crisis is over. Mrs. Cook seconded the motion, vote by roll call, motion carried.

Mr. Knotte told the Board that he will record this virtual meeting & video and send the link to everyone.

Mr. Knotte will also announce meetings on the LRWD website.

Mr. Knotte seeing no further business adjourned the meeting.

Liberty Regional Waste District

Kathy May / Office Manager

May 21, 2020

Meeting adjourned @ 8:10 p.m.

Notes for LRWD Board Meeting

May 21, 2020

1. We recently discovered several issues with infiltration at Ironwood Estates. Pictures of the issues were emailed to the Board President along with a quote from Culy Contracting in the amount of \$5900.00 for the repairs. After consulting with the Board members, the Board President notified me 5-7-20 to accept this quote and notify Culy to make the repairs. The repairs were made on May 15th and pictures were emailed to our Board President.
2. The culvert at #1 Lift Station was replaced on April 24th.
3. We rebuilt a used manual transfer switch and had it installed at the Miller Road Lift Station. The purpose is to have another source of power if the Utility power fails and the stationary generator fails, then we could connect one of the portable generators. We kept the manual transfer switches that were removed when the stationary generators were installed in 2011. We need to install one at Jackson Street, Truitt Road, and Hyde Park.
4. Buckeye Power Systems commenced the 1st minor service on our generators. All of the batteries were more than 5 years old so we upgraded them. All generators were good except there was a coolant issue with the Miller Road generator and it has been resolved.
5. On May 10th (Mother's Day) we had a large power outage and 8 of our generators were in operation. Our telemetry system was functional, however we could not receive any alarms because Comcast was also shut down. We went to the lift stations that were serviced by "City Water" to see if they had high levels. In 2012 LRWD embarked on a project of installing stationary generators at all lift stations where city water was available. Thus far, we only have four lift stations that need generators. They are Country Club Road, Elliott Acres, Pittenger Road, and Smithfield.
6. On May 13th, when it was raining so hard, #1 generator performed it's weekly test without incident, however when the utility power was restored both 30hp pumps came on at the same time and tripped the main circuit breaker. When the newer generators were installed in 2011 we also installed a time delay relay to keep the Lag Pump from starting at the same

time as the Lead Pump. We have purchased (2) time delay relays and will have them installed at #1 and #2 lift stations.

7. Pump #1 S/N 10023217 at our #3 Lift Station developed a ground fault and needed to be replaced. Culy installed a recently rebuilt pump S/N G79725, however the heat sensor in this pump was not working. We called Indiana Pump Works and they are to make it right. In the mean time we are using the pump as per their direction. Also #2 pump was taking a long time to pump down so we pulled it and found a faulty flange gasket. We did not have a new one in stock so we took to one from the grounded motor and used it. Everything is now working okay at this lift station.

Submitted,

Jerry D Zearbaugh, Supt.