**LIBERTY REGIONAL WASTE DISTRICT BOARD MEETING MINUTES**

**MARCH 21, 2019**

The LRWD board meeting was called to order by President Steve Knote @ 7:00 p.m. Members in attendance were Brent Devine, Steve Graves, Steve Knote, Bruce Reinke and Adam Sewell.

The Delaware County Commissioners appointed Adam Sewell to replace board member James Cook. Mr. Sewell's term will begin today, 3-21-19, but the end of his term will remain the same as Mr. Cook's.

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Others in attendance were: Office Manager Kathy May, Superintendent Jerry Zearbaugh,

Bookkeeper Peg Selvey, Attorney Mark Abrell and Maxine & Garrett Moore. Engineer Rick Miller was absent.

Mr. Knote opened the floor for new business.

New Business:

Mr. Knote recognized Clarence Burgess who lives at 8015 E Jackson St. Mr. Burgess is changing his garage into an apartment for his grandson. The garage is located at 8014 E Piccadilly Rd. Mr. Burgess came to ask the Board if he could connect the garage to an existing sewage line that would connect to his house which is located in front of the garage.

Jerry had consulted with Engineer Rick Miller and Rick suggested that each property actually needs its own tap. Rick said if either property should happen to sell in later years and one needed shut off for non-payment or for any reason, both properties would be shut-off. It might not be the ideal situation. There would have to be a $600.00 tap fee.

Claims totaling $161,507.06 were viewed and signed.

Mr. Devine made a motion to accept the claims as written. Mr. Sewell seconded the motion, all ayes, no nays, motion carried.

Mr. Knote recognized Peg Selvey, Bookkeeper, for the financial report. Peg reported receipts for February 2019 were $134,052.95 with disbursements of$138,630.12 leaving

$4,577.17 in the red.

As of today, 3-21-19 the billing office has collected $120,700.54 with disbursements of

$136,115.80, leaving $15,415.26 in the red. The Muncie Sanitary bill is included in this in the amount of$76,454.43 for March 2019. The next bill will be $99,116.29 for April.

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The year to date receipts are $269,318.21 with disbursements of $277,563.15 leaving

$8,244.94 in the red.

Peg told the Board that the annual report was reviewed by Mr. Knote and Mr. Devine. Peg submitted it 2-27-19.

Peg told the Board that she now has to do a PERF audit. The time period they are asking for is 7-31-17 through 6-30-18.

Peg told the Board that SBOA (State Board of Accounts) special district is doing regional training. Peg has been doing this job for 13 years, so she is hoping she doesn't have to attend. The training is April I, 3, 9, 10 and 11th

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Peg told the Board that the CD matures 4-10-19. She hopes to renew it for a year. Peg said she needs a motion to allow her to take bids and to purchase a new CD because it comes due before the next meeting.

Mr. Devine made a motion to allow Peg to take bids and purchase a new CD. Mr. Graves seconded the motion, all ayes, no nays, motion carried.

Peg had a management letter with Crowe, the auditing firm, requesting a threshold for capital assets. The Board said a $500.00 threshold would be fine.

Attorney Mark Abrell will prepare and draft a resolution for this and the Board will adopt it and sign it next month.

Mr. Devine made a motion to approve the financial report. Mr. Graves seconded the motion, all ayes, no nays, motion carried.

Peg asked the Board if they would like for her to shop the banks for better rates for the checking account.

Mr. Devine made a motion to allow Peg to shop banks for better rates for the checking account. Mr. Graves seconded the motion, all ayes, no nays, motion carried.

Mr. Knote recognized Attorney Mark Abrell. Mark told the Board that 6 or 7 customers that we filed lawsuits on appeared in court today to make arrangements. Mark filed suit on 16 customers and the remainder have either paid or made arrangements to pay.

Mark told the Board that they had attorney conferences. MSD has adopted new rates through Umbaugh & Associates.

Mark said the attorneys are putting together a package, in hopes that the judge will make a decision on it.

The first bench trial is on July 10-11-12. Mark said he might have to hold a special meeting with some of the Board members before this trial.

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Mark told the Board that MSD was supposed to have filed their responses to the IURC (Indiana Utility Regulatory Commission) on 2-28-19, LRWD was to file theirs 3-25-19 and the follow up by everyone is scheduled for 4-15-19.

Mark said Delaware Regional Waste District filed an injunction against MSD, but the Judge denied it.

Mr. Knote recognized Engineer Rick Miller. Rick was absent from this meeting. Mr. Knote recognized Superintendent Jerry Zearbaugh. Je1Ty's minutes are attached.

Mr. Knote recognized Office Manager Kathy May. Kathy reported that she or Mark had several of the shut-off customers call and make arrangements.

Mr. Knote seeing no further business adjourned the meeting. Liberty Regional Waste District

Kathy May/ Office Manager

March 21, 2019

Meeting adjourned @ 8:48 p.m.

# Notes for LRWD Board Meeting March 21, 2019

1. Our Miller Street generator failed to do the weekly test, so we called Buckeye Power Systems for assistance. The service rep said that we had really low fuel pressure because the fuel check valve was not working properly. He cleaned the valve for a short-term fix and we ordered a new one which will be installed when we have our annual maintenance service performed in April of this year.
2. We have requested and received quotes for the paving project. We asked for two quotes - one for the parking lot and one for the maintenance area on the North side of the building. The quotes are as follows:

Company

Parking Lot

Maintenance Area

|  |  |  |  |
| --- | --- | --- | --- |
| E&B Paving | $43.08/SqYd | $80,473.00 | $25,517.00 |
| Dirt Works | $32.68/SqYd | $61,049.44 | * $21,335.39
 |
| Brook's Construction | $26.60/SqYd | $49,749.00 | $21,055.00 |
| American Asphalt | $27.92/SqYd | $52,170.00 | $16,670.00 |

**The Board requested that a copy of the quotes be emailed to them so they can have time to review the data. A decision will be made at the April board meeting.**

1. Our Number two pump at #3 Lift Station was running but not pumping very well. We had our spare pump installed. The faulty pump, which was the original pump installed when the lift station was new (2005) was sent to BBC to be rebuilt. The service quotation indicated a new pump would cost $8558 and the repair quote would be $3805, so we requested they proceed with the necessary repairs.
2. Culy started on the repairs at 6800 & 6804 Fisher Lane that were approved at the February Board meeting.
3. Today we located (8) properties for sewer disconnect due to non-payment. 9909 E. Railroad Street - 9007 E. CR 25 S. - 5712 E. Robert Road 701 N. Country Club Road -7908 E. Sheffield -6006 E. Robert Road 705 S. Lancaster - 520 S. Edwards Road

Submitted,

Jerry D. Zearbaugh, Supt