

**LIBERTY REGIONAL WASTE DISTRICT
BOARD MEETING MINUTES
OCTOBER 19 , 2023**

The LRWD board meeting was called to order by President Steve Knote @ 7:00 p.m.

Members in attendance were: Danielle Castle, Marla Cook, Steve Craycraft and Steve Knote.

Member Steve Graves was absent.

Others present were: Office Manager Kathy May, Superintendent Tim Gibson, Bookkeeper Peg Selvey, Engineer Rick Miller, Attorney Mark Abrell,

Mrs. Castle made a motion to accept the minutes from the September 21st 2023 meeting as written. Mr. Craycraft seconded the motion, all ayes, no nays, motion carried.

Claims totaling \$92,055.93 were viewed and signed.

Mrs. Castle made a motion to accept the claims as written. Mr. Craycraft seconded the motion, all ayes, no nays, motion carried.

Mr. Knote recognized Bookkeeper Peg Selvey for the financial report.

Peg reported the receipts for September 2023 were \$139,907.43 with disbursements of \$82,587.14 leaving \$57,320.29 in the black.

Peg deposited \$5,732.03 in the Sewage Works Fund.

The year to date is \$1,258,348.79 with disbursements of \$1,434,907.38 leaving \$176,558.59 in the red and \$250,000.00 CD leaving \$73,441.41 in the black.

The front office has collected \$85,990.08 with disbursements of \$69,394.35 leaving \$16,595.73 in the black.

Mr. Craycraft made a motion to accept the financial report. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mr. Knote opened the floor for new business. Mr. Knote told the Board that we received an engagement letter from Crowe to do a rate study for the financial portion of the AMP. Assessment management pertains to any asset over \$5000.00. Rick Miller said we can table this until before the end of the year.

Mark will follow up with Jennifer Wilson, rate consultant with Crowe. Some of the members asked what it cost to update to AMP each year and can we do an in-house update?

Engineer Rick Miller said the district needs to set standards in case new houses are built or if a housing addition would happen. Things such as install shut-off valves at every house. IDEM's minimum usually is that all must have shut-offs. If we want extra things done, we need to set standards now before we actually need them. Mark will check with other districts to see what standards they have in place.

Mr. Knoté opened the floor for old business. The old business is the changes they want to make to the watering credit form. Mark will make the changes they discussed. The Board denied a credit to the Goss's who came to last month's meeting.

Mr. Knoté recognized Engineer Rick Miller. Rick had spoken earlier and didn't have anything else to discuss.

Mr. Knoté recognized Attorney Mark Abrell. Mark already spoke on the watering credit and the AMP issues.

Mr. Knoté recognized Superintendent Tim Gibson. Tim asked the Board if he can go to the WWETT trade show on January 25th to the 27th for \$55.00. He would only attend one day.

Mr. Craycraft made a motion to allow Tim to go to the trade show. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Mr. Knoté recognized Office Manager Kathy May. Kathy told the Board that Kim Conner had called on behalf of the Selma Little League. Kim said the league was short on money and they won't be able to pay the last sewage bill until January or February 2024. Kim also said someone cut the lock off the outside water faucet and water was left running for an unknown amount of time. The last game there was 6-30-23 but the concession stand was open in August during Blue Bird Days.

Mrs. Cook made a motion to allow the Little League to pay next year and we would also review the faucet issue then. Mr. Craycraft seconded the motion, all ayes, no nays, motion carried.

Mr. Knoté seeing no further business adjourned the meeting.

Liberty Regional Waste District
Kathy May / Office Manager
October 19, 2023
Meeting adjourned @ 9:01 p.m.