

**LIBERTY REGIONAL WASTE DISTRICT
BOARD MEETING MINUTES
MARCH 16, 2023**

The LRWD board meeting was called to order by President Steve Knoté @ 7:00 p.m.

Members in attendance were: Marla Cook, Steve Craycraft, Steve Graves, Steve Knoté and Justus Martin.

Others present were: Office Manager Kathy May, Superintendent Tim Gibson, Bookkeeper Peg Selvey, Engineer Rick Miller, Attorney Mark Abrell and Brent Devine.

Mr. Craycraft made a motion to accept the minutes from last month's meeting as written. Mr. Graves seconded the motion, all ayes, no nays, motion carried.

Claims totaling \$112,428.11 were viewed and signed.

Mr. Graves made a motion to accept the claims as written. Mr. Craycraft seconded the motion, all ayes, no nays, motion carried.

Mr. Knoté recognized Bookkeeper Peg Selvey for the financial report.

Peg reported the receipts for January 2023 were \$109,205.81 with disbursements of \$94,692.21 leaving \$14,513.60 in the black.
Peg will transfer \$1451.36 to the Sewage Works Fund.

Peg reported the receipts for February 2023 were \$91,144.04 with disbursements of \$73,419.36 leaving \$17,724.68 in the black.
Peg will transfer \$1,772.47 to the Sewage Works Fund.

The year to date is \$200,349.85 with disbursements of 168,111.57 leaving \$32,238.28 in the black.

As of today 3-16-23, the billing office has collected \$75,996.63 with disbursements of \$88,950.75 leaving \$12,954.12 in the red. This includes the MSD bill in the amount of \$29,777.52. The next MSD bill will be \$41,114.49

Peg told the Board that a CD matures 3-24-23 at Thrive Credit Union. Peg needs a motion to check rates and roll the CD over.

Mr. Craycraft made a motion to allow Peg to check CD rates and roll over the CD. Mr. Graves seconded the motion, all ayes, no nays, motion carried.

Peg suggested to the Board that they consider moving some of the money we have, to a CD or Money Market. Mr. Knoté asked Mr. Craycraft to check into that.

Mr. Knote opened the floor for new business. There wasn't any new business.

Mr. Knote opened the floor for old business. Mr. Knote told the members that the GIS Mapping program was moving forward.

Engineer Rick Miller told the Board that he, Steve and Tim had a zoom meeting with computer servers, this afternoon. Rick said 578 manholes and pipes have been surveyed. The laterals are being put into the program and then the addresses will be added. The 85 grinder pumps from the 2005 project plus 15 or 20 additional ones are being added to mapping.

There will be aerial views similar to Google Earth available.

The GIS mapping will be complete on or before June 1st, 2023.

Rick said the Asset Management Plan is moving forward and it will compliment the GIS program.

An Asset Management Plan has to be in place if we would ever apply for any kind of grants or funding.

Mr. Knote recognized Attorney Mark Abrell. Mark told the Board that he was still completing information on the Pier bankruptcy and the Weems foreclosure and prepared a shut-off letter for Pier.

Tim asked Rick about manholes that are buried in farm ground. Mark said easement in farm ground requires that the lines are kept below plow ground level.

Mr. Knote recognized Engineer Rick Miller. Rick had already spoke about the GIS.

Mr. Knote recognized Superintendent Tim Gibson. Tim told the Board that on March 1st he had MSD televiser the lines at Fisher & Truitt Rd. The lateral has been closed off at some time or other, possibly to patch a leak since it was a vacant lot. Someone is building a new house there and Tim has tried to contact the builder about putting the lateral back, but he hasn't responded.

Tim told the Board that Kevin Bergan has sold his fuel route and the new buyer has changed companies so Tim is going to check with Ag Best for prices.

Tim told the Board that the Country Club lift station pump has quit working. It will cost \$7800.00 to repair or \$10,475.00 to buy a new one.

Mr. Graves made a motion to buy a new Liberty pump. Mr. Craycraft seconded the motion, all ayes, no nays, motion carried.

Tim told the Board that he needs all the serial numbers on the lift station pumps for the Asset Management Plan. The only way to get those numbers is to pull the pumps. He

would have to have Culy pull the pumps. Tim told the Board he could have Culy clean the lift stations and get the serial numbers at the same time.

Mr. Graves made a motion to have Culy clean all the lift stations and obtain the numbers. Mr. Craycraft seconded the motion, all ayes, no nays, motion carried.

Tim told the Board that he sent two disconnect letters, one to Jacqueline Pier and one to Tyson Weems.

Tim told the Board that some of the curb stop lids are missing and he needs to order at least 2 dozen of them.

Mrs. Cook made a motion to allow Tim to purchase curb stop lids. Mr. Craycraft seconded the motion, all ayes, no nays, motion carried.

Mr. Knotte recognized Office Manager Kathy May. Kathy just wanted to know when the new Converge charge system would start. She needs to put a message on the bills when she mails them.

Mr. Knotte said he hoped we would know something soon.

Mr. Knotte recognized Brent Devine. Brent told the Board that the Town of Selma now has a Parks Board and Townsend has donated 3 acres of ground behind their buildings for a park. Brent asked the Board if they would consider selling or donating the ground behind our building for a park or community gardens. The Board wasn't sure if they had a way to provide access to the ground with the railroad on one side and not a lot of room on the south side of the building. There are a lot of things to consider, such as liability and whether we can sell or donate and who would maintain the ground.

Mr. Knotte seeing no further business adjourned the meeting.

Liberty Regional Waste District
Kathy May / Office Manager
March 16, 2023
Meeting adjourned @ 8:26 p.m.