

**LIBERTY REGIONAL WASTE DISTRICT  
BOARD MEETING MINUTES  
JUNE 15, 2023**

The LRWD board meeting was called to order by President Steve Knoté @ 7:00 p.m.

Members in attendance were: Danielle Castle, Marla Cook, Steve Craycraft, Steve Graves, and Steve Knoté.

Others present were: Office Manager Kathy May, Superintendent Tim Gibson, Bookkeeper Peg Selvey, Engineer Rick Miller and Attorney Mark Abrell joined by phone.

Mr. Craycraft made a motion to accept the minutes from last month's meeting as written. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Claims totaling \$381,141.23 were viewed and signed.

Mrs. Castle made a motion to accept the claims as written. Mr. Craycraft seconded the motion, all ayes, no nays, motion carried.

Mr. Knoté recognized Bookkeeper Peg Selvey for the financial report.

Peg reported the receipts for May 2023 were \$112,738.55 with disbursements of \$363,355.22 leaving \$250,616.67 and \$250,000.00 CD leaving \$616.67 in the red.

The year to date is \$618,865.79 with disbursements of \$867,236.36 leaving \$248,370.57 and \$250,000.00 CD leaving \$1629.43 in the black.

As of today 6-15-23, the billing office has collected \$71,994.58 with disbursements of \$107,071.95 leaving \$35,077.37 in the red. This includes the MSD bill in the amount of \$26,879.16. The next MSD bill will be \$20,113.83.

Peg told the Board that she purchased a CD at Old National with a 5.46% APY.

Peg told the Board that the money market we have now at Old National has .04% rate. They have a special for new money markets that runs until the end of July. The minimum amount is \$100,000.00 at 4.75% interest for one year. We would have to transfer the old money market and they will give us the 4.75% rate on that one too. They guarantee the 4.75% rate for one year.

Mr. Graves made a motion to allow Peg to move the old money market in order to get the 4.75% rate. Mr. Craycraft seconded the motion, all ayes, no nays, motion carried.

Mrs. Castle made a motion to open a new account for the new money market so we can transfer the old one in order to get the new rate of 4.75%. Mr. Craycraft seconded the motion, all ayes, no nays, motion carried.

Mr. Knote opened the floor for new business. Mr. Knote told the Board he would like to discuss an HR evaluation. He would like to set up appointments with each employee and one other member along with himself.

Mr. Knote opened the floor for old business. There wasn't any old business.

Mr. Knote recognized Engineer Rick Miller. Rick told the Board that we would need license for the new mapping system. Fees for the ARCGIS Online Creator license is \$550.00 and 2 viewer accounts @ \$110.00 each for a total of \$770.00 a year for license and 2 viewer subscription so 2 people could view the maps at the same time.

Mr. Craycraft made a motion to give approval for Tim to apply for the license and pay the \$770.00 for the year. Mrs. Cook seconded the motion, all ayes, no nays, motion carried.

Rick told the Board that the draft for the mapping system will be later because of late entries. Rick also said he will get with Jennifer Wilson for the AMP for the rate impact.

Mr. Knote recognized Attorney Mark Abrell. Mark said he would get the job descriptions for Rick Miller for the AMP.

Mr. Knote recognized Superintendent Tim Gibson. Tim told the Board that he put 2 shut-off letters on houses at 522 S Whitney Rd and 904 S Whitney Rd on June 6<sup>th</sup>. He will proceed with the shut-off since they haven't paid. He had to camera both properties on 6-14-23 to find the taps to shut-off.

Tim told the Board that he had to have Buckeye Power out to the Truitt Rd lift station. The alarm on the generator didn't send him a message that it was off and it ran out of fuel and shut-off. The ATS (automatic transfer switch) was bad. Tim had to have them put a new switch on for \$3100.00.

Tim said Case Construction contacted him about a manhole on 32 at the Selma sink that is 6 inch lower than the highway. Tim will get a new riser and Rick Miller said to be sure to re-epoxy it when putting in.

Mr. Knote recognized Office Manager Kathy May. Kathy told the Board that Jim & Jill Kinder and Randy Anderson have not paid again. The Board said to send letters and they have to pay in full to keep from being shut-off.

Kathy asked the Board about writing off a past due balance on a house that sold in a tax or sheriff's sale. The property is at 816 S Pittenger Rd and Mrs. Castle knew the

forwarding address for the previous owner, so we will send the bill there and see if we can collect from them.

Mr. Knote seeing no further business adjourned the meeting.

Liberty Regional Waste District  
Kathy May / Office Manager  
June 15, 2023  
Meeting adjourned @ 8:00 p.m.